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GAP - CERTIFICATES

(General Application Form-2025)

APPLICATION – For replacements of SAESI issued Certificates

Purpose: The purpose of this procedure is to apply for the replacement of **LOST, STOLEN** and/or **DAMAGED** certificates.

Procedure: Submit completed GAP form with Annexure A stating the reason for replacement of certificates as well as all requested documents listed below. Documents may be send electronically as per details stated on form.

SURNAME First Name(s)

ID Nr..... Contact Nr.....

Postal Address *(Where Certificates/Items will be sent)*

Employer Email

I hereby confirm that the information is true. Applicant Signature

Control Officer..... **Date**.....

A. The following documentation is the minimum requirements for this application:	For Official Use	
1. Completed GAP Application Form (This form)	Yes	No
2. Certified Copy of ID and/or PASSPORT document	Yes	No
3. Certified Copy of Individual results OR Outcomes letter of RPL	Yes	No
4. Certified Copy of certificate(s) OR Original Certificate(s) (Damaged)	Yes	No
5. Proof of Payment MUST ACCOMPANY application	Yes	No
6. Annexure A (Please see page 3): a) Which certificates are lost / stolen / damaged - give details. b) Where did you complete your training? c) When did you complete your training / when did you receive your certificate(s)? <i>No application will be accepted without the information, as required in Annexure A.</i>	Yes	No
7. Employment Confirmation (Letter signed by your Chief Fire Officer)	Yes	No
8. IFSAC Database Confirmation (for office use)	Yes	No
NOTE: Should nr 4 and nr 8 not be received and confirmed the following will apply as a minimum requirement for consideration.		
1. Certified Copy of Individual results OR Outcomes letter of RPL	Yes	No
2. Certified Copy of Proof of Valid Medical Qualification i.e. HPCSA registration (BAA) OR First Aid Level 3 as Minimum requirement for FF1 / HA / FF2 / HO	Yes	No
3. Certified Copy of Senior Certificate/Matric (Not Results letter)	Yes	No

A: IN CASE OF SAESI LEGACY QUALIFICATIONS ITEMS - PLEASE TICK (✓) RELEVANT

Prelim Certificate in Fire Technology	
Certificate in Fire Technology	
Associate Certificate in Fire Technology	
Graduate Certificate in Fire Technology	
Higher Certificate in Fire Technology	
Diploma Certificate in Fire Technology	
Higher Diploma Certificate in Fire Technology	

B: IFSAC [NFPA] ACCREDITATION ITEMS PLEASE TICK (✓) RELEVANT

Hazmat Awareness; NFPA 1072	Wilderness Rescue 1; NFPA 1006
Hazmat Operations (Core); NFPA 1072	Wilderness Rescue 2 ; NFPA 1006
Hazmat Operations - Mission Specific Competencies: Personal Protective Equipment; NFPA 1072	Fire Officer 1; NFPA 1021
Hazmat Operations - Mission Specific Competencies: Mass Decontamination; NFPA 1072	Fire Officer 2; NFPA 1021
Hazmat Operations - Mission Specific Competencies: Technical Decontamination; NFPA 1072	Fire Investigator; NFPA 1033
Hazmat Operations - Mission Specific Competencies: Evidence Preservation And Sampling; NFPA 1072	Fire & Life Safety Educator 1; NFPA 1035
Hazmat Operations - Mission Specific Competencies: Product Control; NFPA 1072	Fire & Life Safety Educator 2; NFPA 1035
Hazmat Operations - Mission Specific Competencies: Air Monitoring And Sampling NFPA 1072	Public Information Officer; NFPA 1035
Hazmat Operations - Mission Specific Competencies: Victim Rescue And Recovery; NFPA 1072	Fire Instructor 1; NFPA 1041
Hazmat Operations - Mission Specific Competencies: Response To Illicit Laboratory Incidents; NFPA 1072	Fire Instructor 2; NFPA 1041
Hazmat Technician; NFPA 1072	Wildland Fire Fighter 1; NFPA 1051
Fire Fighter; 1 NFPA 1001	Wildland Fire Fighter 2; NFPA 1051
Fire Fighter 2; NFPA 1001	Wildland Fire Officer 1; NFPA 1051
Fire Apparatus Driver/Operator, NFPA 1002	Wildland Fire Officer 2; NFPA 1051
Driver & Operator (Pumper); NFPA 1002	Interior Industrial Fire Brigade Member; NFPA 1081
Driver & Operator (Aerial); NFPA 1002	Advanced Exterior Industrial Fire Brigade Member; NFPA 1081
Driver & Operator – Wildland; NFPA 1002	Industrial Fire Brigade Leader; NFPA 1081
Driver & Operator – ARFF; NFPA 1002	Incipient Industrial Fire Brigade Member; NFPA 1081
Driver & Operator – Mobile Water Supply Apparatus; NFPA 1002	Incident Commander, NFPA 1026
Airport Fire Fighter; NFPA 1003	Safety Officer, NFPA 1026, NFPA 1026
Technical Rescuer; NFPA 1006	Public Information Officer, NFPA 1026
Confined Space Rescue 1; NFPA 1006	Liaison Officer, NFPA 1026
Confined Space Rescue 2; NFPA 1006	Operations Section Chief, NFPA 1026
Rope Rescue 1; NFPA 1006;	Operations Division/Group Supervisor, NFPA 1026
Rope Rescue 2; NFPA 1006;	Strike Team/Task Force Leader, NFPA 1026
Structural Collapse 1; NFPA 1006	Air Tactical Group Supervisor, NFPA 1026
Structural Collapse 2; NFPA 1006	Planning Section Chief, NFPA 1026
Swift Water Rescue 1; NFPA 1006	Resources Unit Leader, NFPA 1026
Swift Water Rescue 2; NFPA 1006	Situation Unit Leader, NFPA 1026
Trench Rescue 1; NFPA 1006	Logistics Section Chief, NFPA 1026
Trench Rescue 2; NFPA 1006	Fire Inspector 1, NFPA 1031
Vehicle Rescue 1; NFPA 1006	Fire Inspector 2, NFPA 1031
Vehicle Rescue 2; NFPA 1006	Fire Inspector 3, NFPA 1031
Machinery Rescue 1; NFPA 1006	Plan Examiner 1, NFPA 1031
Machinery Rescue 2; NFPA 1006	Plan Examiner 2, NFPA 1031

Explanation of the Fee Structure:

All NFPA/IFSAC certificates issued prior July 2020 was issued with a golden “sticker” IFSAC seal. Each golden seal has a unique seal number registered on an applicant’s ID number. Only one (1) seal number, per NFPA Level, is allowed to be registered per person’s ID number. Upon application for reprint of NFPA/IFSAC Certificate(s), a new seal must be registered on the applicant’s ID number. The applicant’s previous seal number will be de-registered and a new seal number be registered on the ID number of the applicant. Since July 2020, all golden IFSAC seals, issued by SAESI, have changed to digital seals, which means that your “new” certificate will not have any “sticker” seals anymore. The applicant will be issued with a digital seal that will have a different seal number than the previously issued “sticker” seal number.

- New certificates must be designed, therefore will an administration fee be charged.
- A new IFSAC seal must be issued, therefore will a fee be charged for a new seal.

Payment Details for Certificates issued prior July 2020

- Certification Fee will be **R 575-00** for each Certificate reapply for.
for members and non-members.

Payment Details for Certificates issued post July 2020

- Certification Fee per Certificate is R50-00
This fee is the same for members and non-members.

SAESI Legacy Qualification

- Certification Fee per Certificate is R395-00.
This fee is the same for members and non-members.

A Surcharge of R600-00 will apply for any candidate who insist on immediate certification where the application was submitted in person by hand.

This service does not apply to the SAESI LEGACY QUALIFICATIONS.

Fees does not include delivery (Courier), ADDITIONAL fees will apply

Ways to Pay:

Pay via Electronic Funds Transfer (EFT) or Cash Deposit



Account Name: SA EMERG SERV INST
ABSA Current Account No.: 310810045
Branch Name: Krugersdorp
Branch Code: 632005
Swift Code: ABSAZAJJ
Reference: GAP+ID Number



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