SOUTHERN AFRICAN EMERGENCY SERVICES INSTITUTE NPC

Registration No. 2014/162285/08

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FORM: Recognition of Prior Learning (RPL)

(Application Form 2025)
Valid from 01 October 2024

APPLICATION - Recognition of Prior Learning: All Accredited Courses

• Complete Section A in full.

DEDCOMAL DETAILS

- **Ensure** evidence listed from 1 to 11 where applicable are clear, legible certified copies not older than 3 (three) months from date of application.
- Mark clearly which levels you are applying for in Section C.

Recognition of Prior Learning (RPL) ... The principles and processes through which the prior knowledge and skills of a person are made visible, mediated and assessed for the purposes of alternative access and admission, recognition and certification, or further learning and development. Based on the National Policy for the Implementation of RPL (SAQA, 2013)

PURPOSE:

The purpose of this standard is to specify the minimum job performance requirements for service as emergency response personnel who drive and operate fire apparatus and are qualified accordingly. This standard does not address management responsibility.

SECTION A - PERSONAL DETAILS	
Surname:	First name(s):
ID No:	Date of Birth:
Contact Details:	Email:
Province:	Town:
Employer:	
Applicant Signature:	Date:
I hereby confirm that the information is true and that I will ac	ccept the decision of the Quality Assurance Working Group and SAESI with regards to my application.
SAESI Membership No. (If Applicable):	SAESI Control Officer:

SECTION B - APPLICATION MINIMUM REQUIREMENTS

*Applicants must submit and comply with the following minimum requirements [1 – 11] before RPL application(s) will be considered. Your application will be rejected should you not meet the minimum requirements.		For Official Use (Not for Applicant)	
Completed Recognition of Prior Learning (RPL) Application Form. (This Application Form)	Yes	No	
2. Certified Copy of ID and/or PASSPORT document.	Yes	No	
3. Detailed Curriculum Vitae (CV).	Yes	No	
4. Current proof of employment of not less than 60 months (5 years) consecutively in a Fire Service. A letter confirming your employer details, employment duration [stating start date and end date, if applicable] as well as your job title or rank. Summative job performance areas must reflect on the letter. The letter must be signed by the Chief Fire Officer or Direct Supervisor. Employment should be relevant to the level applying for.	Yes	No	
5. Current detailed Job Description signed off by your Chief Fire Officer or Direct Supervisor.	Yes	No	
6. Proof of Payment MUST ACCOMPANY application (Registration Fee <u>per level</u> & Administration Fee <u>per level</u>). Fees paid towards Recognition of Prior Learning (RPL) processes, are <u>non-refundable</u> . [See Section E: Fee Structure]	Yes	No	
7. Certified Copy of National Senior Certificate/Matric (Not Results letter) if appointed in a Service after 1 January 2014 or Proof of Employment (as per requirements of item 4) prior to 1 January 2014.	Yes	No	
8. Certified Copy of valid HPCSA Registration OR valid Advanced First Responder (NQF Level 3, 8 credits)	Yes	No	
9. Submit/Provide a Certified Copy of training attended which satisfy the requirements of the NFPA Standard, as per the applicable chapter(s) relating to the specific level RPL is being applied for. (E.g., Statement of Results or Certificates)	Yes	No	
10. If an application is made with any other qualification(s) or training, not accredited by SAESI, submit/provide verifiable course content and curriculum of the course attended.	Yes	No	
11. Proof of attendance on an actual emergency scene such as an incident report form and a report written by the candidate explaining what your function was and how did you contribute to the successful scene, from start to finish.	Yes	No	

SECTION B.1 - EXPERIENCE / HISTORY (Applications shall not be accepted without this section completed in full)

Date 1 st appointed in the Fire Dept.	
Highest Fire Qualification (Now)	
Position held (Now)	
Designation (Now)	(Ops/Training/Admin Etc.)
Duration	From: To:

Employing Service (Where were you	Position/Rank	Da	ate	Drimary Eunstians
employed/currently employed)		From	То	Primary Functions (What you were / are doing)

SECTION C: LEVEL OF APPLICATION (PLEASE TICK (V) RELEVANT)

NFPA 1001 – Standard for Fir	e Fighter Professional Qualifications
Fire Fighter; 1 NFPA 1001	Fire Fighter 2; NFPA 1001
NFPA 1002 – Standard for Fire Apparat	tus Driver/Operator Professional Qualifications
Fire Apparatus Driver Operator – Apparatus Equipped with Fire Pumper; NFPA 1002	Fire Apparatus Driver Operator – ARFF Apparatus; NFPA 1002
Fire Apparatus Driver Operator – Fire Apparatus Equipped with an Aerial Device; NFPA 1002	Fire Apparatus Driver Operator – Mobile Water Supply Apparatus; NFPA 1002
Fire Apparatus Driver Operator – Wildland Fire Apparatus; NFPA 1002	
NFPA 1003 – Standard for Standard for	Airport Fire Fighter Professional Qualifications
Airport Fire Fighter; NFPA 1003	
NFPA 1006 – Standard for Technical I	Rescue Personnel Professional Qualifications
Confined Space Rescue Awareness; NFPA 1006	Common Passenger Vehicle Rescue Awareness; NFPA 1006
Confined Space Rescue Operations; NFPA 1006	Common Passenger Vehicle Rescue Operations; NFPA 1006
Confined Space Rescue Technician; NFPA 1006	Common Passenger Vehicle Rescue Technician; NFPA 1006
Rope Rescue Awareness; NFPA 1006	Heavy Vehicle Rescue Awareness; NFPA 1006
Rope Rescue Operations; NFPA 1006	Heavy Vehicle Rescue Operations; NFPA 1006
Rope Rescue Technician; NFPA 1006	Heavy Vehicle Rescue Technician; NFPA 1006
Structural Collapse Awareness; NFPA 1006	Machinery Rescue Awareness; NFPA 1006
Structural Collapse Operations; NFPA 1006	Machinery Rescue Operations; NFPA 1006
Structural Collapse Technician; NFPA 1006	Machinery Rescue Technician; NFPA 1006
Swift Water Rescue Awareness; NFPA 1006	Wilderness Rescue Awareness; NFPA 1006
Swift Water Rescue Operations; NFPA 1006	Wilderness Rescue Operations; NFPA 1006
Swift Water Rescue Technician; NFPA 1006	Wilderness Rescue Technician; NFPA 1006
Trench Rescue Awareness; NFPA 1006	
Trench Rescue Operations; NFPA 1006	
Trench Rescue Technician; NFPA 1006	
NFPA 1021 – Standard for Fir	e Officer Professional Qualifications
Fire Officer 1; NFPA 1021	Fire Officer 2; NFPA 1021
NFPA 1026 — Standard for Incident Man	nagement Personnel Professional Qualifications
Incident Commander; NFPA 1026	Strike Team/Task Force Leader; NFPA 1026
Safety Officer; NFPA 1026	Air Tactical Group Supervisor; NFPA 1026
Public Information Officer; NFPA 1026	Planning Section Chief; NFPA 1026
Liaison Officer; NFPA 1026	Resources Unit Leader; NFPA 1026
Operations Section Chief; NFPA 1026	Situation Unit Leader; NFPA 1026
Operations Division/Group Supervisor; NFPA 1026	Logistics Section Chief; NFPA 1026
_	nal Qualifications for Fire Inspector and Plan
	Examiner Plan Examiner 4: NEBA 4024
Fire Inspector 1; NFPA 1031	Plan Examiner 1; NFPA 1031
Fire Inspector 2; NFPA 1031	Plan Examiner 2; NFPA 1031
Fire Inspector 3; NFPA 1031	

NFPA 1033 – Standard for Profess	ional Qualifications for Fire Investigator		
Fire Investigator; NFPA 1033			
NFPA 1035 – Standard on Fire and Life S	afety Educator and Public Information Offic	er	
Profession	nal Qualifications		
Fire & Life Safety Educator 1; NFPA 1035	Public Information Officer; NFPA 1035		
Fire & Life Safety Educator 2; NFPA 1035			
NFPA 1041 – Standard for Fire and Emergency Services Instructor Professional Qualifications			
Fire Instructor 1; NFPA 1041	Fire Instructor 2; NFPA 1041		
NFPA 1051 – Standard for Wildland Fire	fighting Personnel Professional Qualificatio	ns	
Wildland Fire Fighter 1; NFPA 1051	Wildland Fire Officer 1; NFPA 1051		
	for Hazardous Materials/Weapons of Mass		
NFPA 1072(Previously 472) – Standard	for Hazardous Materials/Weapons of Mass		
NFPA 1072(Previously 472) – Standard	for Hazardous Materials/Weapons of Mass e Personnel Professional Qualifications Hazmat Operations - Mission Specific Competencies: Product Control; NFPA 1072		
NFPA 1072(Previously 472) – Standard Destruction Emergency Respons Hazmat Awareness; NFPA 1072 Hazmat Operations (Core); NFPA 1072	for Hazardous Materials/Weapons of Mass e Personnel Professional Qualifications Hazmat Operations - Mission Specific Competencies: Product Control; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Air Monitoring and Sampling; NFPA 1072		
NFPA 1072(Previously 472) – Standard Destruction Emergency Respons Hazmat Awareness; NFPA 1072 Hazmat Operations (Core); NFPA 1072 Hazmat Operations - Mission Specific Competencies:	for Hazardous Materials/Weapons of Mass e Personnel Professional Qualifications Hazmat Operations - Mission Specific Competencies: Product Control; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Air Monitoring and Sampling; NFPA 1072 Hazmat Operations - Mission Specific Competencies:		
NFPA 1072(Previously 472) – Standard Destruction Emergency Respons Hazmat Awareness; NFPA 1072 Hazmat Operations (Core); NFPA 1072 Hazmat Operations - Mission Specific Competencies: Personal Protective Equipment; NFPA 1072 Hazmat Operations - Mission Specific Competencies:	for Hazardous Materials/Weapons of Mass e Personnel Professional Qualifications Hazmat Operations - Mission Specific Competencies: Product Control; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Air Monitoring and Sampling; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Victim Rescue and Recovery; NFPA 1072 Hazmat Operations - Mission Specific Competencies:		
NFPA 1072(Previously 472) – Standard Destruction Emergency Respons Hazmat Awareness; NFPA 1072 Hazmat Operations (Core); NFPA 1072 Hazmat Operations - Mission Specific Competencies: Personal Protective Equipment; NFPA 1072	for Hazardous Materials/Weapons of Mass Re Personnel Professional Qualifications Hazmat Operations - Mission Specific Competencies: Product Control; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Air Monitoring and Sampling; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Victim Rescue and Recovery; NFPA 1072		
NFPA 1072(Previously 472) – Standard Destruction Emergency Respons Hazmat Awareness; NFPA 1072 Hazmat Operations (Core); NFPA 1072 Hazmat Operations - Mission Specific Competencies: Personal Protective Equipment; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Mass Decontamination; NFPA 1072 Hazmat Operations - Mission Specific Competencies:	for Hazardous Materials/Weapons of Mass e Personnel Professional Qualifications Hazmat Operations - Mission Specific Competencies: Product Control; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Air Monitoring and Sampling; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Victim Rescue and Recovery; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Response to Illicit Laboratory Incidents; NFPA 1072		
NFPA 1072(Previously 472) – Standard Destruction Emergency Respons Hazmat Awareness; NFPA 1072 Hazmat Operations (Core); NFPA 1072 Hazmat Operations - Mission Specific Competencies: Personal Protective Equipment; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Mass Decontamination; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Technical Decontamination; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Technical Decontamination; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Evidence Preservation and Sampling; NFPA 1072	for Hazardous Materials/Weapons of Mass e Personnel Professional Qualifications Hazmat Operations - Mission Specific Competencies: Product Control; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Air Monitoring and Sampling; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Victim Rescue and Recovery; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Response to Illicit Laboratory Incidents; NFPA 1072	S	
NFPA 1072(Previously 472) – Standard Destruction Emergency Respons Hazmat Awareness; NFPA 1072 Hazmat Operations (Core); NFPA 1072 Hazmat Operations - Mission Specific Competencies: Personal Protective Equipment; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Mass Decontamination; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Technical Decontamination; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Technical Decontamination; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Evidence Preservation and Sampling; NFPA 1072	for Hazardous Materials/Weapons of Mass Re Personnel Professional Qualifications Hazmat Operations - Mission Specific Competencies: Product Control; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Air Monitoring and Sampling; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Victim Rescue and Recovery; NFPA 1072 Hazmat Operations - Mission Specific Competencies: Response to Illicit Laboratory Incidents; NFPA 1072 Hazmat Technician; NFPA 1072	S	

APPLICATION PROCEDURE:

- The decision of the RPL Assessor / Moderator / Expert Practitioner / Working Group or Committee will be final.
- The Portfolio of Evidence of the applicant and supporting evidence documentation must be submitted as comprehensive (but relevant to the application level) as possible.
- Application with regards to experience should be referenced against Section B.1 as guidance and not absolute. Consider that Section B.1 is minimum Job Performance Requirements and therefore similar to learning outcomes. Your POE must provide evidence of both knowledge and practical application of each of the relevant outcomes of the level you apply for.
- Minimum employment requirement for applications with regards to experience is, <u>employment of</u> <u>not less than 120 months (10 years) consecutively</u>, or otherwise specified.
- Section B Application Minimum Requirements is only qualifying documentation. Additional documentation might be requested.

SECTION D: DECLARATION OF APPLICANT, EMPLOYER & MANAGEMENT REPRESENTATIVE/S (Applications shall not be accepted without this section completed in full)

Declaration of Applicant, En	nployer & Management Representative/s
l, (initials	and surname of applicant) hereby confirm that the information
is true and that I will accept the decision of	of the Southern African Emergency Services Institute with
regards to my application.	
Sign:	Date:
(Applicant) ===	=======================================
l, ii	n my capacity as the Head of Training for
hereby	confirm that the above-mentioned information, provided
above is correct to the best of my knowledg	e.
Sign:	Date:
(Head of Training)	
===	=======================================
l, in my	capacity as the Head of Organization / Department / Section
hereby	confirm that the above-mentioned information, provided
above is correct to the best of my knowledg	e.
Sign:	Date:
(Head of Organization / Department / Section)	
===	=======================================

SECTION E: FEE STRUCTURE

[All Fees paid towards RPL process(es) are non-refundable]

Please take note that fees might increase/change without prior notice.

Registration Fee per Level

R 320-00 (proof of payment to accompany registration)

Administration Fee per Level

R 180-00 (proof of payment to accompany registration)

(These payments must be made and proof of payment send with application. Note that these fees include pre-screening of your application as well as submitted minimum prerequisites.)

Each candidate shall submit a Portfolio of Evidence (Practical/Workplace Experience), additionally to the minimum requirements, and go through a Final Intergraded Supervised Assessment [FISA] (Knowledge/Theory Assessment). This is to ensure your competency and currency are aligned to the current NFPA Standard on which you seek accreditation.

Portfolio of Evidence for Practical/Workplace application Assessment(s).
 R 500-00 (payable before Assessment)

(Your submission(s) will be evaluated through a RPL Assessor / Moderator / Expert Practitioner / Working Group or Committee. Should your 1st evaluation not meet the minimum requirements or not be satisfactory, you are afforded 2 additional interventions where additional evidence can be submitted for evaluation.

Should your evidence, after the 3rd intervention, not meet the requirements or be satisfactory, you are then considered a Classroom Candidate and not a RPL Candidate. You will then have to enol for the NFPA training at a SAESI Accredited Training Provider.

Knowledge/Theory Assessment [FISA] R 500-00 (payable before Assessment)

(This is the last step in achieving your recognition. A date will be communicated where you will write your FISA on an online Platform. Should you not be found competent in the 1st FISA attempt, you are afforded with 2 additional interventions, at no additional cost.

Should you, for whatever reason, not be found competent in your FISA after your 3rd attempt, you will be liable to pay the Registration Fee of R320-00 as well as the FISA Fee of R500-00, again. This will grant you another 3 attempts at the FISA.

*NB!

Should you not be found competent in your 1st FISA attempt and you did not attend your next given date for example, you will still be afforded the third attempt which will be final. Not attending a registered FISA does not nullify or cancel the recognition of the attempt as 1st, 2nd or 3rd. In other words, non-attendance is attendance but an opportunity missed or not utilised.)

NOTE: These fees <u>DOES NOT</u> include certification. Certification of your recognition is an additional application and fee.



Recognition of Prior Learning (RPL) process can help you acquire a formal qualification that matches your knowledge and skills, and thereby contribute to improving your employability, mobility, lifelong learning, social inclusion and self-esteem.

Pay via Electronic Funds Transfer (EFT) or Cash Deposit



Account Name: SA EMERG SERV INST ABSA Current Account No.: 310810045 **Branch Name:** Krugersdorp

> Branch Code: 632005 Swift Code: ABSAZAJJ Reference: RPL+ID Number











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SAESI DETAILS FOR SUBMISSION:

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