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FORM: ACC 5

(Accreditation Application Form 2025)

Valid from 01 October 2024

APPLICATION – Certification of Qualification: All Accredited Courses

- **Complete** Section A in full.
- **Ensure** evidence listed from 1 to 7 where applicable are clear, legible copies certified no older than 3 (three) months from date of application.
- **Mark** clearly which levels you are applying for in Section C

VERY IMPORTANT! Please read and take note of **Section B** on terms and conditions.

Purpose: The purpose of this procedure is to authenticate your results and verify information supplied in support of your application and issue the appropriate international certificate if you qualify.

Procedure: Students must submit the original OR certified copies of the prescribed documentation as contained in Section A20-Certification Pre-requisites of the Institutes Accreditation Policy.

- Copies must be clear and legible. Should all documents not be supplied or legible the Institute will not be held liable for any delays in the certification process.
- The decision of the Quality Assurance Working Group and SAESI is final.

Section A - Personal Details

Surname: _____ First name(s): _____

ID No: _____ Date of Birth: _____

Contact Details: _____ Email: _____

Province: _____ Town: _____

Employer: _____

Applicant Signature: _____ Date: _____

I hereby confirm that the information is true and that I will accept the decision of the Quality Assurance Working Group and SAESI with regards to my application.

SAESI Membership No. (If Applicable): _____ SAESI Control Officer: _____

Applicants must submit the following requirements for certificate accreditation: 1 -7	For Official Use	
	Yes	No
1. Completed ACC 5 Application Form	Yes	No
2. Certified Copy of ID and/or PASSPORT document	Yes	No
3. Certified Copy of Individual Statement of Results OR Outcomes letter of RPL	Yes	No
4. Certified Copy of Proof of Valid Medical Qualification i.e., HPCSA registration (BAA) OR Accredited and Credit Bearing Unit Standard [NQF] First Aid/Advanced First Responder to 8 Credits, as Minimum requirement for NFPA 1001 and NFPA 1072	Yes	No
5. Proof of Payment MUST ACCOMPANY application	Yes	No
6. Certified Copy of Senior Certificate/Matric (Not Results letter)	Yes	No
7. CFO Letter confirming employment/Portfolio of Evidence where applicable	Yes	No
NOTE: IN ADDITION TO THE ABOVE: The following documentation from the training provider is a prerequisite for a complete application. No certificates will be approved without <u>ALL</u> required documentation. This documentation is received only by SAESI directly from the Training Provider after course completion and cannot be given to the student or applicant to try and expedite the application process.		
8. Training Provider – Course Final Results	Yes	No
9. Training Provider - Course Moderators Report	Yes	No

Section B: TERMS AND CONDITION

- ✚ SAESI has a no refund policy. No fees payable and subsequently paid, will be refunded. Candidates who do not accept the outcome of their application can follow the appeals procedure. All information is available upfront regarding the requirements for certification and omission of submission or failure to comply does not warrant a refund.
- ✚ SAESI will accept applications by email, courier delivery or in-person delivery.
- ✚ **NO IMMEDIATE ISSUING OF CERTIFICATES WILL TAKE PLACE FOR EMAILED OR COURIER DELIVERED APPLICATIONS**, irrespective of whether all requirements are met.
- * Applicants who are at SAESI Offices, in-person, and insist on immediate issue, will be charged a surcharge for such a service. Refer to Payment Details.
- ✚ Please take note that fees might increase/change without prior notice.

NOTE:

**SAESI's Financial year runs from the 1st of October until the following year, 30th of September.
SAESI Applications and or Fees will be updated accordingly.**

Section C: LEVEL OF APPLICATION (PLEASE TICK (v) RELEVANT)

Hazmat Awareness; NFPA 1072	Fire Instructor 2; NFPA 1041	
Hazmat Operations (Core); NFPA 1072	Wildland Fire Fighter 1; NFPA 1051	
Hazmat Operations - Mission Specific Competencies: Personal Protective Equipment; NFPA 1072	Wildland Fire Fighter 2; NFPA 1051	
Hazmat Operations - Mission Specific Competencies: Mass Decontamination; NFPA 1072	Wildland Fire Officer 1; NFPA 1051	
Hazmat Operations - Mission Specific Competencies: Technical Decontamination; NFPA 1072	Wildland Fire Officer 2; NFPA 1051	
Hazmat Operations - Mission Specific Competencies: Evidence Preservation and Sampling; NFPA 1072	Interior Industrial Fire Brigade Member; NFPA 1081	
Hazmat Operations - Mission Specific Competencies: Product Control; NFPA 1072	Advanced Exterior Industrial Fire Brigade Member; NFPA 1081	
Hazmat Operations - Mission Specific Competencies: Air Monitoring and Sampling; NFPA 1072	Industrial Fire Brigade Leader; NFPA 1081	
Hazmat Operations - Mission Specific Competencies: Victim Rescue and Recovery; NFPA 1072	Incident Industrial Fire Brigade Member; NFPA 1081	
Hazmat Operations - Mission Specific Competencies: Response to Illicit Laboratory Incidents; NFPA 1072	Incident Commander; NFPA 1026	
Hazmat Technician; NFPA 1072	Safety Officer; NFPA 1026	

Fire Fighter; 1 NFPA 1001		Public Information Officer; NFPA 1026	
Fire Fighter 2; NFPA 1001		Liaison Officer; NFPA 1026	
Fire Apparatus Driver Operator – Apparatus Equipped with Fire Pumper; NFPA 1002		Operations Division/Group Supervisor; NFPA 1026	
Fire Apparatus Driver Operator – Fire Apparatus Equipped with an Aerial Device; NFPA 1002		Operations Section Chief; NFPA 1026	
Fire Apparatus Driver Operator – Wildland Fire Apparatus; NFPA 1002		Strike Team/Task Force Leader; NFPA 1026	
Fire Apparatus Driver Operator – ARFF Apparatus; NFPA 1002		Air Tactical Group Supervisor; NFPA 1026	
Fire Apparatus Driver Operator – Mobile Water Supply Apparatus; NFPA 1002		Planning Section Chief; NFPA 1026	
Airport Fire Fighter; NFPA 1003		Resources Unit Leader; NFPA 1026	
Fire Officer 1; NFPA 1021		Situation Unit Leader; NFPA 1026	
Fire Officer 2; NFPA 1021		Logistics Section Chief; NFPA 1026	
Fire Investigator; NFPA 1033		Fire Inspector 1; NFPA 1031	
Fire & Life Safety Educator 1; NFPA 1035		Fire Inspector 2; NFPA 1031	
Fire & Life Safety Educator 2; NFPA 1035		Fire Inspector 3; NFPA 1031	
Public Information Officer; NFPA 1035		Plan Examiner 1; NFPA 1031	
Fire Instructor 1; NFPA 1041		Plan Examiner 2; NFPA 1031	

A1: ONLY APPLICABLE IF RESCUE NFPA 1006 COURSE WAS COMPLETED PRIOR 01 JANUARY 2020

Technical Rescuer; NFPA 1006		Trench Rescue 1; NFPA 1006	
Confined Space Rescue 1; NFPA 1006		Trench Rescue 2; NFPA 1006	
Confined Space Rescue2; NFPA 1006		Vehicle Rescue 1; NFPA 1006	
Rope Rescue 1; NFPA 1006		Vehicle Rescue 2; NFPA 1006	
Rope Rescue 2; NFPA 1006		Machinery Rescue 1; NFPA 1006	
Structural Collapse 1; NFPA 1006		Machinery Rescue 2; NFPA 1006	
Structural Collapse 2; NFPA 1006		Wilderness Rescue 1; NFPA 1006	
Swift Water Rescue 1; NFPA 1006		Wilderness Rescue 2; NFPA 1006	
Swift Water Rescue 2; NFPA 1006			

A2: ONLY APPLICABLE IF RESCUE NFPA 1006 COURSE WAS COMPLETED POST 01 JANUARY 2020

Confined Space Rescue Awareness; NFPA 1006		Trench Rescue Awareness; NFPA 1006	
Confined Space Rescue Operations; NFPA 1006		Trench Rescue Operations; NFPA 1006	
Confined Space Rescue Technician; NFPA 1006		Trench Rescue Technician; NFPA 1006	
Rope Rescue Awareness; NFPA 1006		Vehicle Rescue Awareness; NFPA 1006	
Rope Rescue Operations; NFPA 1006		Vehicle Rescue Operations; NFPA 1006	
Rope Rescue Technician; NFPA 1006		Vehicle Rescue Technician; NFPA 1006	
Structural Collapse Awareness; NFPA 1006		Machinery Rescue Awareness; NFPA 1006	
Structural Collapse Operations; NFPA 1006		Machinery Rescue Operations; NFPA 1006	
Structural Collapse Technician; NFPA 1006		Machinery Rescue Technician; NFPA 1006	
Swift Water Rescue Awareness; NFPA 1006		Wilderness Rescue Awareness; NFPA 1006	
Swift Water Rescue Operations; NFPA 1006		Wilderness Rescue Operations; NFPA 1006	
Swift Water Rescue Technician; NFPA 1006		Wilderness Rescue Technician; NFPA 1006	

Payment Details:

1. Non-member Certification fee will be **R 545-00** for each Certificate apply for; this will include the following per Certificate: Administration Fee of R 180-00, Certificate Fee and Seal Fee of R 365-00.
2. Members in good standing (having been paid up for two years or more) qualify for a 40% discount on the Certification Fee. Members therefore will pay **R 399-00** for each Certificate applying for; this will include the following per Certificate: Administration Fee of R 180-00, Certificate Fee and Seal Fee of R 219-00.
3. A Surcharge of R600-00 will apply for any candidate who insist on immediate certification where the application was submitted in person by hand.
 - 🇿🇦 This option does not apply to the following level(s),
 - NFPA 1041 (Standard for Fire and Emergency Services Instructor Professional Qualifications),
 - A limit of 6 certificates will be considered for NFPA 1006 (Standard for Technical Rescue Personnel Professional Qualifications).

Fees does not include delivery (Courier), ADDITIONAL fees will apply

Use ACC which is short for Accreditation and your ID number as reference i.e.,
ACC 000000000000

Ways to Pay:

Pay via Electronic Funds Transfer (EFT) or Cash Deposit



Account Name: SA EMERG SERV INST
ABSA Current Account No.: 310810045
Branch Name: Krugersdorp
Branch Code: 632005
Swift Code: ABSAZAJ



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