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SAESI EXTRA ORDINARY DIRECTORS MEETING # 6

MINUTES OF THE SOUTHERN AFRICAN EMERGENCY SERVICES INSTITUTE NPC EXTRA ORDINARY DIRECTORS MEETING # 6 Held on Friday 9 October 2015, at Ekurhuleni Disaster Management Offices, Hawley Road, Bedfordview, Johannesburg.

1. OPENING OF THE MEETING

1.1 Welcome and Opening

Mr. OS Masibi as Chairman of the Board opened the meeting at 09h04.

2. CONSTITUTING OF MEETING

The meeting was in quorum at 5 out of 5 of the Board members present.

2.1 Present

9 October 2015

OS Masibi	-	Chairman of the Board (Immediate Past President)
D Padayachee	-	Vice Chairman of the Board (President)
M Ramlall	-	Director (Vice President)
R Janse van Vuuren	-	Director Treasurer (Chairperson: Administration Working Group)
S van den Berg	-	Chief Executive Officer
MW Pretorius	-	Chairperson: Accreditation & Quality Assurance Working Group
T Geldenhuys	-	Vice Chairperson: Accreditation & Quality Assurance Working Group
R Potgieter	-	EXP Regulatory Compliance Consulting (Pty) Ltd

2.2 Apologies

None. All invitees and Directors present.

3. AGENDA

3.1 Professionalization of the Southern African Emergency Services Institute NPC.

Mr. OS Masibi, Chairman of the Board welcomed Me. Rianné Potgieter from EXP Regulatory Compliance Consulting (Pty) Ltd, and gave a brief background on the purpose and urgency for a decision on the Professionalization of the Company. The lack of action in this regard by both the Company and the Fire Brigades Board for instance with regards to alignment of qualifications and the Fireman's Career Path have not only resulted in a decision being long overdue but effectively rendered the Company "out of time" to no longer act on the matter.

Mr. OS Masibi suggested that the house afford Me. Potgieter to present the item on the Professionalization of the Company where after members are to engage in question and answer session.

{Mr. OS Masibi took a phone call at 09h09 and re-joined the meeting at 09h11}
{Mr. D Padayachee took a phone call at 09h10 and re-joined the meeting at 09h11}

Me. Rianné Potgieter gave a detailed presentation to the house on the Professionalization of The Southern African Emergency Services Institute NPC as per the Presentation. [Attachment A](#)

3.2 Discussion Session

Mr. M Ramlall expressed the Board of Directors gratitude toward Me. R Potgieter for the presentation and information.

- Reference was made to Schedule 4(B) of the Constitution of the Republic of South Africa
- Reference was made with regards to a Statutory Professional Body (Prescribe of the Act) and a Non-Statutory Professional Body (Voluntary).
- Accountability (Answerability) as a Professional Body would primarily be to SAQA (South African Qualifications Authority) and secondary to the Body of Experts (Members).

Mr. OS Masibi, in light of the fact that the Company have reached an MOU (Memorandum of Understanding) with the LGSETA, proposed to contact the LGSETA for clarity on the possible impact if any the Professionalization of SAESI would have on the agreement and continued working relationship between SAESI and the LGSETA.

- Mr. OS Masibi confirmed after contact with the LGSETA that there are no conflicts should the Company become a Professional Body. Refer to [Attachment B](#)

Mr. R Janse van Vuuren summarised the discussion and indicated that the Company are faced with 4 processes:

- i. Memorandum of Understanding between SAESI and the LGSETA
- ii. Registration of SAESI as a Non-Statutory Professional Body
- iii. Further development of the existing DQP and AQP
- iv. Presentation of Training through the Companies Accredited Training Centres

Mr. M Ramlall acknowledged the work of the Ad Hoc Task Team (Exco Resolutions 252 and 274 /2013 refers) and successes thus far achieved. It is proposed however that the Task Team

be re-aligned as an Ad Hoc Committee of the Board of Directors and not of the Accreditation or Education Working Group/Committee, under the Leadership of Mr. MW Pretorius.

BOD Adopted Resolution # 39 – AQP LGSETA Task Team

- a) The Board of Directors re-affirmed the Ad Hoc Task Team and the Mandate for the alignment of SAESI Qualifications and the establishing of DQP an AQP processes as an Ad Hoc Committee of the Board under the Leadership of Mr. MW Pretorius.
- b) The Board of Directors agreed to and confirmed that an agreement with regards to a Memorandum of Understanding have been reached between SAESI and the LGSETA to be signed during the Special Executive Meeting at the 30th Conference on 2 & 3 November 2015.

BOD Adopted Resolution # 40 – Registration as Professional Body

- a) The Board of Directors agreed to the registration of SAESI as a Non-Statutory Professional Body,
- b) The Board of Directors agreed to the appointment of a Subject Expert as a Service Provider in assisting the Company with successful registration as a Professional Body.

4. NEXT MEETING OF THE BOARD OF DIRECTORS

To be communicated.

5. CLOSING OF MEETING

Mr. OS Masibi, Chairman of the Board closed the meeting at 13h15 on Friday 9 October 2015.