

SOUTHERN AFRICAN EMERGENCY SERVICES INSTITUTE NPC

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SAESI DIRECTORS MEETING #2

MINUTES OF THE SOUTHERN AFRICAN EMERGENCY SERVICES INSTITUTE DIRECTORS MEETING #2 HELD ON Friday 6 February 2015, at Interact Media Defined, 13A Riley Road, Bedfordview, Johannesburg.

Resolutions 5 to 6 taken at the Directors Meeting # 2 held on 6 February 2015.

1. OPENING BY MR. OS MASIBI - CHAIRPERSON OF THE MEETING

1.1 Welcome and Opening

2. Constituting of Meeting

2.1 Present

D Padayachee	-	Vice President
M Ramlall	-	Vice President Elect
R Janse van Vuuren	-	Chairperson: Administration Committee
S van den Berg	-	Head Office

2.1 Apologies

OS Masibi	-	President
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2.2 Visitor(s)

Jené Palmer	-	Contracted CGF Consultant to the Company
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3. Open Agenda / General Discussion

3.1 Mr. Janse van Vuuren confirmed that the current Directors were appointed in accordance with the prescribes of the Companies Act at the time and as per Executive Committee Resolution 199 identifying the directors for registration as a company to be namely; Mr. OS Masibi - President, Mr. D Padayachee - Vice President, Mr. M Ramlall - Vice President Elect, and Mr. R Janse van Vuuren - Chairperson of the Administration Committee.

3.2 Mr. Janse van Vuuren confirmed that since the previous Board Meeting, Mr. MP Mosia who was elected as Chairperson of the Board had declined the position. It was therefore agreed that Mr. OS Masibi will be the Chairperson of the Board.

BOD Resolution # 5 – NJL Swanepoel Award

- a) **The Board agreed to nominate and bestow the NJL Swanepoel award onto Mr. MP Mosia in recognition for his years of service and valuable contribution to the company.**
- b) **The Board tasked the Administration Committee to put forward the nomination to the Branch for consideration and submission.**

BOD Resolution # 6 – Contractual Agreements with SAESI

- a) **The Board took note of the compliant requirement that any and all contracts/service agreements between the company and a service provider must be undersigned by the Board**
- b) **The Board instructed that communicate be sent to all Chairpersons of Standing Committees and Branched to disclose and supply all contractual agreements with suppliers on behalf of the company entered into.**

BOD Resolution # 7 – Step Down of Directors after Interim Period

- a) **The Board agreed that Mr. R Janse van Vuuren and Mr. OS Masibi will step down as Directors at the end of the interim period in order to comply with the statutory requirements for the terms of office board members can hold.**

Mr. Ramlall informed the meeting of a complaint received via the President's Office with regards to an article that appeared in the Fire Africa Magazine concerning Sprinkler Systems. The complainant claimed serious misrepresentation and enquired about the action if any SAESI NPC will be taking.

It was agreed to acknowledge through the President's Office the receipt of the complaint and to investigate the validity of the claim before any further action is to be taken.

Mr. Ramlall enquired with regards to the reporting to the Executive Committee forum on the possibility that only one report be submitted as a collective from the presidency. No binding agreement was reached.

7. CLOSING OF MEETING

The meeting dissolved at 15h10 pm